



Kildare Camogie Bye-laws



1. In accordance with rule 6.4 of An Treorai Oifigiúil, Kildare County Board shall appoint the following subcommittees - Development subcommittee, Referees subcommittee, Fixtures subcommittee, Finance & Fundraising subcommittee and a PRO subcommittee. The Executive Committee will nominate the members of the Transfers, Hearings and Disciplinary Committee (THDC) annually. The membership of each THDC must be ratified annually at the first County Board meeting after the County AGM. All subcommittees, except THDC, will report regularly to the County Board on their activities.

(a) **Transfers, Hearings and Disciplinary Subcommittee** - this is covered by Rule and by Terms of Reference circulated by Ard Chomhairle to County Boards.

(b) Development subcommittee
Terms of Reference

The function of the Development subcommittee shall include:

- i. The committee shall act in accordance with recommendations agreed and issued by Ard Chomhairle
- ii. The committee shall consist of no less than 3 members, including the County Development officer and the Liaison officer.
- iii. The County Board may appoint additional members with relevant expertise.
- iv. The committee will be chaired by the County Development officer and shall elect a secretary.
- v. To assist and offer advice to existing clubs and to promote new clubs within the county.
- vi. To co-ordinate and implement plans for Camogie Development in the county, including the County Development Plan.
- vii. To liaise with the Regional Development Officer.
- viii. Decisions to be recorded and proper minutes maintained.

(c) Referees' subcommittee
Terms of Reference

The functions of the Referees subcommittee include the following:

- i. To maintain a register of all certified referees and standard of qualification within the county.
- ii. To appoint referees for fixtures when directed to do so by the County Board or its Executive.
- iii. To ensure that all referees comply with the Camogie Associations' rules & bye-laws.
- iv. To report issues relating to referees to the County Board Executive.



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- v. To organise training courses & updates for the different grades of referees within the county.
- vi. Decisions to be recorded and proper minutes maintained.
- vii. The committee must:
 - a) Consist of no less than 3 members, two of which shall be elected by the County Board.
 - b) The fixtures subcommittee may appoint one member.
 - c) The County Board may appoint additional members with relevant expertise.

(d) Fixtures Subcommittee

Terms of Reference

i. Membership

- a) The Committee shall have no less than five members consisting of the Executive vice-Chair and remaining members elected annually by the County Board. Only members of the committee have the right to attend committee meetings.
- b) No two members of the Fixtures committee may be members of the same club. If nominations are received for more than one member of the same club, then a ballot of the County board will decide which nominee serves on the committee.
- c) Committee members may only serve a maximum of 6 consecutive years on the Fixtures Committee.
- d) The County Executive will appoint the Chair of the Fixtures Committee.
- e) The Committee will elect a secretary from among its membership.
- f) If a committee member resigns or is unavailable to continue as a member of the committee, the Executive may co-opt a replacement until the end of the term of the committee.

ii. Meetings

- a) The quorum necessary for decisions by the Fixtures Committee in respect of competition related activities shall be 50% of the committee membership and must include the chair or member delegated.
- b) The Secretary or other nominated person shall minute decisions of the Fixtures Committee and also record the names of those in attendance.

iii. County Convention

- a) The Chair and Secretary of the Fixture Committee must provide written report to the County Convention in respect of all competitions and games administration matters in the preceding twelve months.

iv. Duties

The committee shall:



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- a) Prepare and submit to the County Executive a draft Annual County Fixtures plan no later than 10 days prior to the January County Board meeting each year.
- b) Prepare and submit for prior approval to the County Executive the competition rules governing all county camogie competitions.
- c) Implement the annual fixtures plan and report critical issues and significant disputes to the Executive.
- d) Ensure county fixtures are implemented in accordance with the Official Guide Part 1 and all other Official Guides of the Camogie Association, with the County Bye-Laws and the County Competition Rules.
- e) Liaise as appropriate with the clubs, County team managements, Referees' Committee, the Development Committee, the Camogie Executive and as appropriate the LGFA/GAA on the implementation of the County Fixtures plan, games' scheduling and related matters.
- f) Review annually the year's competitions and, as appropriate, make recommendations to the County Executive on the structures and scheduling of county competitions.
- g) Appoint referees in line with Rule 40.
- v. Reporting responsibilities
 - a) The committee Chair and Secretary shall provide a written report on all competition activities to the County Executive and County Board three times a year.
 - b) The draft fixtures for County Leagues and County Championships will be submitted to the County Executive for onward recommendation/decision to the County Board.

(e) Finance & Fundraising Subcommittee

Terms of Reference

The functions of the Finance & Fundraising subcommittee shall include the following:

- i. The Finance & Fundraising committee shall be comprised of a Chairperson (who may be the Treasurer), the Treasurer of the County Board and no less than 2 other elected members.
- ii. Functions of the Finance & Fundraising Committee:
 - a) Establishment of procedures for processing of payments approved by the County Board.
 - b) Presentation, monthly (via Treasurer) to the County Board of a statement of Income and Expenditure and resulting financial position of the Board.
 - c) Arranging that bank statement is furnished on a quarterly basis at least, to the Chairperson of the County Board.



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- d) Ensuring that the financial management practices of the county are in accordance with Rules 22.2 to 22.4 of An Treorai Oifigiuil.
- e) Liaising with PRO and Development subcommittees regarding selected fund-raising activities.
- f) Arrangement in conjunction with Fixtures subcommittee for the collection of gate receipts when directed to do so by the County Board or Executive officers.
- g) Decisions to be recorded and proper minutes maintained.

(f) PRO subcommittee
Terms of Reference

- i. The PRO committee shall be comprised of the County PRO, County Chairperson, County Secretary, County Development Officer and not less than 2 other elected members.
- ii. The functions of the committee shall be:
 - a) Promoting the activities of Kildare camogie within the wider community and media.
 - b) Ensuring the maintenance and update of the county website.
 - c) To liaise with other committees and bodies as required.

2. Other Subcommittees

(a) Juvenile subcommittee
Terms of Reference

The functions of the Juvenile subsidiary committee are in accordance with rule 33.8 of An Treorai Oifigiuil.

- i. To organise game activities for all players age U12 which are:
 - a) Child centred.
 - b) Small sided games.
 - c) Development appropriate.
 - d) Provide all players with meaningful playing time.
- ii. To liaise with other committees as required, to ensure the promotion of camogie within the county and the update of the county website.
- iii. To refer any breaches of An Treorai Oifigiuil, within 3 days of any suspected breach being brought to their attention to the County Board Executive committee.
- iv. The committee shall consist of no less than 5 elected members.
- v. The committee shall elect a chair and secretary.
- vi. The committee may nominate a delegate to the County Board.



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vii. Decisions to be recorded and proper minutes maintained.

3. The Executive shall be comprised of the following Officers:

Core officers per Rule 3.4 of An Treoir Oifigiúil Cuid a hAon.

- Cathaoirleach of County Board (Chairperson)
- Leas-Cathaoirleach of County Board (Vice-Chairperson)
- Runai of County Board (Secretary)
- Cisteoir of County Board (Treasurer)
- Claraitheoir of County Board (Registrar)
- PRO of County Board
- Children's Officer of County Board (Appointed by Executive)
- Development Officer of County Board
- Delegates to Leinster council

Kildare Camogie Executive members added per Bye Law.

- Assistant Secretary *
- Assistant Treasurer *

* Voting rights of Executive members added per Bye Law are governed by Rule 3.5 of An Treoir Oifigiúil Cuid a hAon.

4. All county team captains shall be picked by the team management.
5. Player of the year for any county team will be selected by a committee comprising the manager and a selector of that team, and a representative of the County Board.
6. No county player can act as a selector for the county team they are involved with as a player.
7. Senior, Intermediate and Junior Championship draws shall be made at a full County Board meeting not later than the May County Board meeting each year.
8. That all competitions up to under 16 be completed by the end of October annually.
9. Any club entering a team in more than one championship grade, who for whatever reason, wish to withdraw from one championship, must withdraw the team at the lowest grade and field in their substantive grade competition.



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10. The 1st round of higher-grade championships is played before other grades commence.
11. Requests for regrading must be submitted in writing to the County Board Secretary on or before the 1st February in accordance rule 29 of An Treorai Oifigiuil.
12. Decisions on regrading shall be made by open vote at the County Board.
13. Decisions on club grading shall be made by the fixtures committee subject to ratification by open vote at the County Board.
14. Registration and Transfers
 - a. Club affiliation fee will be in accordance with An Treorai Oifigiuil (a proportion of which is passed on to the Leinster Camogie Council).
 - b. Registration fees shall be set by a decision of the County Board at the January County Board meeting and be paid annually to Kildare County Board. These fees must be paid in advance of clubs participating in any competition under the auspices of Kildare Camogie County Board.
 - c. Competition fees: - These fees are to be paid separately in advance of participation in a competition. Competition fees to be set annually by a decision of the County Board.
15. Any club entering more than one team in the same championship competition should name the first 15 players in each team before the first round of the championship competition. The names should be given to the County Registrar or in the absence of one to the County Secretary. No interchanging of players shall be allowed except that of substitutes who have not played already.
16. All Transfers request from players over 16 years by midnight on the 31st December of the prior championship year, from clubs within the county to another club within the county, must be submitted for consideration by Kildare's THDC on or before 1st February.
17. Where a club fails to attend 2 consecutive County Board meetings the club will be fined €50.